



Periodic Reports and Good Cause CalWORKs Fact Sheet January 2014



Periodic Reports

All CalWORKs recipients must have their eligibility redetermined once a year. Families that include an aided adult must also complete a periodic report called a SAR 7 once a year. The SAR 7 must be completed six months after the last application or redetermination.

SAR 7

The SAR 7 is sent to households to complete and mail back. The SAR 7 can also be completed on-line using MyBenefits CalWIN or <https://www.mybenefitscalwin.org/>.

The household must answer all the questions on the SAR 7 under penalty of perjury and provide verifications as instructed by the SAR 7.

The information requested on the SAR 7 includes:

- Changes in household; anyone moving in or out
- Changes in income such as income going up or down, starting or stopping
- Change of address

The SAR 7 must be signed by all the parents, aided adults, or other adults receiving the CalWORKs grant for the children.

Failure to Submit

A household that fails to submit the SAR 7 will have their CalWORKs grant stopped at the end of the month the SAR 7 was due.

Good Cause

If a household submits the SAR 7 after the end of the month that it was due, the grant may be started from the date the SAR 7 was received unless the household has good cause for being late. If the household has good cause, the CalWORKs grant will start from the first of the month. Good cause for submitting the SAR 7 late includes:

- The recipient has a mental or physical condition that prevents him or her from submitting a timely SAR 7;
- The late SAR 7 is directly attributable to county error; or
- The recipient had other extenuating circumstances

For a more complete description of the CalWORKs program please see the

[CalWORKs Fact Sheet](#)